

**MINUTES OF REGULAR MEETING OF THE BOARD OF DIRECTORS OF
ARISTOI CLASSICAL ACADEMY, INC.
June 19, 2023**

A Regular Meeting of the Board of Directors of Aristoi Classical Academy, Inc., charter holder for Aristoi Classical Academy ("School") was held on **Monday, June 19, 2023, at 5:30 p.m., at the Katy Elementary (Grammar) School, 5618 11th Street, Katy, TX 77493-1971** in the Commons.

1. Call to order and establishment of a quorum. L. Botond called the meeting to order at 5:33 pm. Also present were A. Cox, A. Hovis, D. Light, B. Havlik, W. Clark, M. Watson, A. Amboree, K. Locheed, C. Cimpean, D. Thompson, M. Pertuso, T. Polvogt.
2. Hearing of citizens. None
3. Approve Consent Agenda:
 - a. Minutes for May 15, 2023, Regular Board Meeting.
 - b. Minutes for May 31, 2023, Special Board Meeting.
 - c. Minutes for May 31, 2023, Annual Board Meeting.
 - d. Superintendent's Report
 - e. Financial Update from Business Office
 - f. ~~Report from Budget Finance Committee~~

Motion to adopt: A. Hovis. Second: L. Botond. Approved Unanimously.

4. Discuss and consider Ahart survey update and report from Dr. Bourgeois. Dr. Bourgeois appeared by teleconference to give a summary of the recent survey results and to recommend next steps. This is the 4th year that Ahart has done a survey (4 of the last 5 years). Of note, there was a low participation rate by staff (40%). High points of the survey will be distributed to the Aristoi community to include positive areas as well as results that indicate improvement needed.
5. Discuss, consider, and approve correction to 2023/2024 Teacher Salary Schedule. M. Watson recommended a revision of the stipends to be paid for Logic and Rhetoric School Dept. Chairs and Grammar School team leaders: "Interim" rate will be \$2000 and "Experienced" rate will be \$3000. Motion to approve: A. Cox. Second: B. Havlik. Approved unanimously.
6. Discuss and consider updates on capital campaign. M. Watson and Andrew Robison are meeting with parents regarding the campaign. Still in Silent Phase.
7. Discuss and consider updated financial information on Morton Road expansion project. ~~M. Watson discussed additional financial information received from financial advisors since the last board meeting. Advisors recommended to Ms. Amboree and Mr. Watson that the school not pursue new bonds to be used primarily for construction on the Morton Road campus. Instead, they think the focus should be on securing leases for expansion in Cypress and the next Houston area campus. They reported that new debt, if applied mainly at Morton Road, would prevent Aristoi from growing (adding additional debt) until 2027 or 2028. Advisors recommend facilities development plan to plot growth.~~
8. Discuss and consider postponing or suspending Morton Road expansion project and related actions. Take any necessary actions. Board requested that Mr. Watson and Ms.

Amboree continue to investigate lease options and bring back additional information for the July board meeting.

Motion to suspend solicitation for CMAR proposals and the architect contract for the same until further information is gathered and to delegate authority to the administration to hire architect Jack Duran on an hourly basis to pursue other necessary investigations on campus expansions and development: A. Hovis.

Second: D. Light. Approved unanimously.

9. Discuss, consider, and approve the revised Strategic Plan. Tabled
10. Discuss, consider, and approve revised Family Handbook and Employee Handbook. Motion to approve Family Handbook: L. Botond. Second: D. Light. Approved unanimously. Motion to approve Employee Handbook: B. Havlik. Second: A. Cox. Approved unanimously.
11. Discuss, consider, and approve a delegation of Primary Approver authority to TEA's Computer Access team (TEAL) to Matthew Watson. Motion to delegate authority to M. Watson: A. Hovis. Second: B. Havlik. Approved unanimously.
12. Discuss, consider, and approve a non-expansion charter amendment and accompanying board resolution to delegate to the Superintendent, certain authority and duties as set forth in Exhibit A. Motion to approve Delegation Amendment and Board Resolution, with the expenditure limit for the Superintendent on budgeted items to be \$50,000: A. Hovis. Second: D. Light. Approved unanimously.
13. Discuss and consider an update on the Cypress Campus, including but not limited to enrollment, facilities, renovations, leadership team and faculty. M. Pertuso reported that Cypress campus will serve 455 students in the fall. Arrangements are being made to configure campus for the fall classes.
14. Discuss and consider an update on the Katy Grammar School, including but not limited to enrollment, facilities, renovations, leadership team and faculty. T. Polvogt reported that the Grammar School has a good waitlist for the fall. Hiring going very well.
15. Discuss and consider an update on the Katy Upper School (Logic and Rhetoric Schools), including but not limited to enrollment, facilities, renovations, leadership team and faculty. C. Cimpean announced that Kelly Garrison has been hired as assistant head of Logic School at Katy.
16. Discuss and consider STAAR raw scores and EOC data. T. Madison reported that STAAR results will not be final until end of summer. Gave preliminary report.
17. Discuss, consider, and approve revised Aristoi Facilities rental policy and fee schedule. Motion to approve revised policy and fee schedule: A. Cox. Second: B. Havlik. Approved unanimously.
18. Discuss, consider, and approve the Memorandum of Understanding between Aristoi Classical Academy and the YMCA. Motion to approve MOU: A. Hovis. Second: A. Cox. Approved unanimously.
19. Discuss, consider, and approve the Expanded Premises Occupancy Date Letter Agreement for Cypress Campus. The board has approved this previously. But rent will now be due beginning on July 1, 2023 since the ADA and Education Occupancy has now been granted. Motion to approve letter agreement: B. Havlik. Second: A. Cox. Approved unanimously.
20. Discuss, consider, and approve ADT Commercial Proposal and Sales Agreement for Cypress Campus. Tabled.

21. Discuss, consider, and approve Edlio contract for the school website. Board requested additional information prior to approving. Tabled.
22. Discuss, consider, and approve revisions to branding and marketing tools. H. ~~Lando presented new color (navy) to be used in case already approved blue color not available in certain applications. Also requested that some additional fonts be approved. Board requested a comprehensive brand book to include proposed additions/revisions be brought to the next meeting for review. Tabled.~~
23. Adjournment to closed or executive session pursuant to Texas Government Code ~~Section 551.074 of the Open Meetings Act, for the following purposes:~~
 - a. to deliberate the reassignment and resignation of current Superintendent
 - b. to deliberate the appointment, employment, evaluation, reassignment, and duties of new Superintendent; and
 - c. to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee

Adjourned to closed session at 9:19 pm.

24. Reconvene to open session. Reconvened at 9:31 pm.

25. Take action on matters discussed in closed session.

Motion to accept Brenda Davidson's resignation as Superintendent effective July 31, 2023 and accept her resignation from employment with Aristoi Classical Academy effective August 31, 2023 and authorize the Board President to take any actions related thereto, including, with out limitation, signing the letter accepting the resignation: L. Botond. Second: A. Hovis. Approved unanimously.

Motion to reassign Brenda Davidson to serve as Deputy Superintendent between August 1, 2023 and August 31, 2023 and authorize the Superintendent to take any actions ~~related thereto: L. Botond. Second: A. Hovis. Approved unanimously.~~

Motion to take final action to appoint Matthew Watson as Superintendent effective August 1, 2023 and authorize the Board President to take any further actions related thereto, including, without limitation, signing an At-Will agreement with Mr. Watson on the terms and conditions discussed in closed session: L. Botond. Second: A. Hovis. ~~Approved unanimously.~~


Motion to authorize the Board President and administration to prepare and issue any communication regarding change in status for the Superintendent and Deputy Superintendent positions: L. Botond. Second: A. Hovis. Approved unanimously.

26. Discuss items to be placed on the July Regular Meeting Agenda. Strategic Plan, Expansion Plan, Engagement of Auditors, Proposed Budget Draft, Cypress Security Contract.

27. Adjourn. Motion to Adjourn: W. Clark. Second: B. Havlik. Approved unanimously. Adjourned at 9:31 pm.

Prepared by L. Botond

This is a true and correct copy of the minutes of the Regular Board Meeting held on June 19, 2023 as approved by the Board of Directors on July 17, 2023.



Lucina Botond, Board President